

**CITY OF KILLEEN
OFF-PREMISE BILLBOARD
2009 REGISTRATION APPLICATION**

Sign Address: (Must address separately through Mapping Department)			Company Name:			
Legal Description:		Lot	Block	Subdivision		
New or Current Owner:		Mailing Address:		Zip	Phone	
Previous Owner:		Mailing Address:		Zip	Phone	
Property Owner:		Mailing Address:		Zip	Phone	
Type of Registration: <input type="checkbox"/> New Registration <input type="checkbox"/> Renewal Registration						
Zoning	Size Type	Face Size	Face Dimensions	OAH	Spacing from other billboard (either side of street)	Over-all setback from front property line
	<input type="checkbox"/> Small (200 sq ft or less) <input type="checkbox"/> Medium (350 sq ft or less) <input type="checkbox"/> Large (672 sq ft or less)	_____ sq ft	_____ Face height _____ Face width	_____ ft	_____ ft (closest sign)	_____ ft
Other:	Distance from ROW intersection _____ (min 300')			Check all that applies: <input type="checkbox"/> Billboard is combined with on-premise signage <input type="checkbox"/> Billboard is illuminated		
	Distance from PL of property zoned Agricultural, Residential, or used as public entity (park, school, courthouse, city hall, museum) or church: _____ feet. (min 300' either side of road)					
For Official Use Only:						
Fee: \$40.00 Permit Number _____ Date _____						
Expiration Date: December 31, 2009						
<p>Sign registration is not transferable and in the event of sale of the sign, the buyer and seller shall be jointly responsible to assure the re-registration within 15 days of the sale. Any off-premise sign removed, structurally altered or repaired shall be reported to the building department with 15 days of removal or work. Any off-premise sign not lawfully registered or if registration has lapsed more than 30 days shall be considered abandoned and upon notification by the building official, the property owner shall remove the entire sign assembly with 30 days.</p> <p>All off-premise signs shall be maintained in a safe and structurally sound condition. Signs shall not remain free of advertising copy face for more than 60 consecutive days and shall be kept clean and free of graffiti or outdated commercial or advertising information. The owner of the property on which a sign that does not comply with safety, cleanliness or aesthetic standards is located shall be equally responsible for the condition of the off-premise sign and for the condition of the vicinity of the sign.</p> <p>Any off-premise sign lawfully erected and in existence on the effective date (June 27, 2005) of the ordinance, which does not meet the requirements of the ordinance(s), may be maintained as a matter of right as a legal non-conforming use subject to compliance with the provisions required by Section 31 -521. For the purposes of this section the owners of any non-conforming off-premise sign that cannot be altered to conform to all the applicable provisions shall submit a written declaration of non-conforming sign report not later than 90 days after the effective date of the ordinance. I hereby certify that I have read and examined this application and know the same to be true and correct.</p>						
Signature of Owner or Authorized Agent _____				Date _____		
APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO			BY: _____ DATE: _____			

P.O. BOX 1329, KILLEEN, TEXAS 76540
 PERMITS & INSPECTIONS DEPARTMENT
 (254) 501-7762 (254) 634-2484 (FAX)